

Corporate Policy and Strategy Committee

10am, Tuesday, 1 October 2013

Communities and Neighbourhoods Policy Development and Review Sub-Committee: Work Programme

Item number	7.12
Report number	
Wards	ALL

Links

Coalition pledges	
Council outcomes	CO26
Single Outcome Agreement	

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Terms of Referral

Communities and Neighbourhoods Committee Policy Development and Review Work Programme 2013-2014

Terms of referral

Each Executive Committee is required to agree an annual work programme for its Policy Development and Review Sub-Committee. The work programme is linked to key priorities and outcomes, capital coalition pledges, strategic plan and five year business plan.

On 24 September 2013, the Communities and Neighbourhoods Committee agreed:

- 1) To note the attached work programme for the Communities and Neighbourhoods Committee 2013-14.
- 2) That with effect from November 2013, meetings of the Communities and Neighbourhoods Policy Development and Review Sub-Committee be held immediately after each Executive Committee.
- 3) That the Communities and Neighbourhoods work programme be referred to the Corporate Policy and Strategy Committee for approval.

The work programme for the Communities and Neighbourhoods Committee is attached for information and feedback.

For decision/action

The Communities and Neighbourhoods work programme 2013-14 is referred to the Corporate Policy and Strategy Committee for approval.

Measures of success

Each individual area of policy development and review work programmes will have measures of success attributed to individual areas of policy.

Financial Impact

There are no direct financial implications as a result of this report.

Equalities Impact

There are no equalities impacts as a result of this report.

Sustainability Impact

There is no sustainability impact as a result of this report.

Consultation and Engagement

Not applicable.

Background reading / external references

[City of Edinburgh Council minute 20 September 2012](#)

[Communities and Neighbourhoods Policy Development & Review Sub-Committee 4 June 2013](#)

Links

Coalition pledges

Council outcomes

CO26 - The Council engages with stakeholders and works in partnership to improve services and deliver on agreed objectives.

Single Outcome Agreement

Appendices

Communities and Neighbourhoods work programme

Communities and Neighbourhoods Committee Policy Development and Review Sub-Committee

[From June 2013]

No	Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
1	Develop Community Asset Transfer Framework and Concessionary Rentals Policy for Council-owned property and estate - develop and approve a new Council policy in light of pledge commitments and proposed legislative duties through the Community Empowerment and Renewal Bill	Key connections with strengthening relations with the Third Sector and culture/sports community and to the Review of Grants to Third Parties Develop to reflect Bill timeline	Indirect link to Pledge 23 that requires the Council to explore better use of underused premises	Mark Steed and Peter Watton Nick Croft and Graeme McKechnie	Discussions with key stakeholder interests at an early stage Theme to be incorporated within the developing Edinburgh Social Enterprise Strategy	Third Parties Recipients of concessionary rentals Groups aspiring to take on management and ownership of Council properties Neighbourhood Partners	As required	Rentals Policy from September 2013 Asset Transfer Framework from May 2014	May 2014 December 2014

No	Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
2	Poverty and inequality data in the city - presentation of up to date information and analysis, with a specific focus on matters relating to tackling child poverty and/or poverty amongst older people.	Area deprivation and City ranking re SIMD -Updated poverty analysis for PITG -Child poverty action through Children's Partnership -A city for all ages and Live Well in Later Life re older people	Direct pledges and SOA vision and high level outcomes	Paul Hambleton Andy Gray (re Child Poverty) Louise Wright (PITG data analysis) Tricia Campbell, Glenda Watt (re older people)	PITG undertaking review of poverty and deprivation in Edinburgh for report to an Edinburgh Partnership in Conference event in September	All city partners Third sector providers	PITG meetings review progress. Main EPIC report September 2013	PITG work under way	PD&R Sub-Committee February 2014
3	Advancing Enterprise and Citizenship in Education – report to establish baseline data on current activity across Curriculum for Excellence in order to strengthen engagement			Gillian Tee	Strong connections with the Edinburgh Volunteering and Social Enterprise and Economy Strategies	Third sector Business Community Compact and Business Partnerships Schools and Neighbourhood Partnerships	To be confirmed	To be identified	To be identified

No	Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
	going forward								
4	Strengthening relationships with the Third Sector including the Grants to Third Parties review.	Examine opportunities to maximise the impact and benefit of Council Grant Funds in communities across Edinburgh Connections with rentals, other Council financial support and asset transfer	Direct link to a number of Pledges concerning third sector, cultural and sporting sector engagement	Nick Croft and Graeme McKechnie	Member/Officer Working Group established Corporate Review Group installed Council Grants Reference Group established for co-production Discussions with elected members, third party leaders	Compact Partners and Third Parties Recipients of grants and those aspiring to receive Council investment and grow their organisation Groups aspiring to take on management and ownership of Council properties Neighbourhood Partnerships and related localised arrangements	Grants Review and Implementation Progress Update every two cycles	June 2013	PD&R Sub-Committee February 2014
5	Update on the new Edinburgh Partnership Community Plan 2013/16 and wider Edinburgh Partnership developments.	Strategic outcomes agreement structured around 4 key high level priorities for the city. New focus on prevention and the shifting of resources upstream.	Underpins formal relationship between the Edinburgh Partnership and the Scottish Government.	Nick Croft and Norma Cuthbertson	Formulation of new Community Plan 2013-16 and related SOA 4 Consultation currently ongoing	Edinburgh Partnership Strategic Partnerships Neighbourhood Partnerships	Draft considered by the Edinburgh Partnership Executive on 21 May. To be submitted to the EP Board on 6 June for further consideration.	Ongoing	Considered by the PD&R Sub-Committee: August 2013

No	Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
	Update on the new Edinburgh Partnership Community Plan 2013/16 and wider Edinburgh Partnership developments (contd)	Needs to drive investment partner resource allocation and investment decisions over the plan period.	Current guidelines incorporate findings from the National Review of Community Planning and the Statement of Ambition. CPPs are to drive the national public service reform agenda and must be able to demonstrate capacity to do so.				Final version to be signed off with the Scottish Government by end June		
6	Review of the			Nick Croft	Equality and	Corporate Equality and	Meeting with	Ongoing	PD&R

No	Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
	Council pilot to develop improved approaches to equality and human rights impact assessment and approval for a council approach 2013-2017.				<p>Rights (ERIA) training and awareness</p> <p>CEC ERIA Staff Guidance document and record</p> <p>ERIA registers to oversee the ERIA process for each service areas</p> <p>Joint evaluation approach with Scottish Human Rights Commission</p> <p>Publication of completed ERIAs for each service area</p> <p>ERIA approach to budget options</p>	<p>Rights Management Team – responsible for providing ERIA support and advice.</p> <p>Heads of Service – responsible for ensuring staff in their service area carry out ERIAs on their policies/ service reviews.</p> <p>- responsible for signing off ERIAs</p> <p>Staff in each service area - responsible for analysing evidence, identifying impacts/ recommendations, producing and publishing the ERIA record</p> <p>Scottish Human Rights Commission</p> <p>Equality and Human rights Commission</p> <p>Scotland's Commissioner for Children and Young people (SCCYP)</p>	<p>SHRC in June 2013</p> <p>Meeting with SCCYP in July 2013</p>		Sub-Committee February 2014

No	Title / description	Sub section	Category or type	Lead officer	Starting point	Stakeholders	Progress updates	Start date	Due date
	Review of the Council pilot to develop improved approaches to equality and human rights impact assessment and approval for a council approach 2013–2017 (contd).				Ongoing discussions with key stakeholders	Leadership & Development training team, Organisational Development			
7	Update report on improving access to information, services and buildings for Edinburgh's diverse communities.	To be confirmed		Bill O'Fee	To be confirmed		To be confirmed		PD&R Sub-Committee November 2013
8	Analysis of migration impacts on Edinburgh communities and neighbourhoods	Dependent upon the full release of Census Data		Nick Croft	To be confirmed		To be confirmed		PD&R Sub-Committee November 2013
9	Total Place			Christine Mackay (C+F) and Jim Hunter (SfC)			Progress report to be submitted		PD&R Sub-Committee November 2013